



RAMACHANDRA COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi, Affiliated to JNTUK: Kakinada)
NH-5 Bypass Road, Vatluru (V), ELURU - 534 007, A. P.

Circular

Ref: RCEE/PO/2016-17/Internet Centre

Date: 20.01.2017

The Voice & Accent Lab will be utilized as centralized Internet Centre from 20.01.2017.
Kindly utilize the facilities.

Rules to Follow:

1. The Internet Lab will be kept open 09:00 AM to 06:00 PM during week days, i.e., Monday to Saturday
2. Students must wear/show the ID card during entering the lab.
3. Student must sign in the Log Book, system will be allotted.
4. Student is expected to handle the system with care.
5. If any problem arises with system, report it to the lab in-charge.
6. Maintain decency, dignity and silence in the lab session.
7. Arrange the chairs in proper position before leaving the lab.
8. Sign in the log-out register before leaving the lab.

The Internet lab is preoccupied during:

Monday	03:00 PM – 04:40 PM
Tuesday	03:00 PM – 04:40 PM
Thursday	03:00 PM – 04:40 PM
Saturday	12:25 PM – 02:00 PM & 03:00 PM – 04:40 PM

PRINCIPAL

Copy to: The Chairman, Secretary and Correspondent

Vice-Principal	HOD – CE	HOD – EEE	HOD – ME	HOD – ECE
HOD – CSE	HOD – S&H	HOD – MBA	Exams Section	TPO
AO	PD	Library	Transport	



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